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| **Group Name** |  | **Reference No.** | **01 – Scout Camp at HQ** | | |
|  |  | **Review Date.** | **28th May 2020** | **Issue No.** | **1.0** |
| **Event Name** |  | **Date of Assessment** | **28th February 2020** | | |

| Number | WHO IS AT RISK | HAZARDS IDENTIFIED *Types of injury / damage or environmental impact* | **Initial Assessment** | | | CONTROL MEASURES *Required to reduce risk / cross reference to other assessments or scouting procedures*  *Include both existing control measures and any further measures that maybe required.*  *NOTE: Any further control measures required should be transferred to the action plan on the last page of this risk assessment* | **Residual Risk** | | |
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| **Likelihood** | **Severity** | **Risk** | **Likelihood** | **Severity** | **Risk** |
| 1 | All | Moving kit/Manual Handling | **2** | **3** | 6 | Ensure equipment is carried suitably to minimise loss of balance  Ensure all are able to clearly hear directions provided to them  Avoid overloading by complying with weight limits  Ensure suitable receptacles for carrying  Ensure all are aware of safe lifting techniques  Do not carry objects that are too heavy | **1** | **3** | **3** |
| 2 | All | Travel | **3** | **2** | **6** | Ensure all comply with safety instructions provided by Leaders  Warn against horseplay | **1** | **3** | **3** |
| 3 | All | Member lost or separated from group, inadequate supervision  NB. Severity dependent on terrain and weather | **3** | **3** | **9** | Ensure supervising leaders competent and understand their roles.  Sufficient supervision ratios  Plan and use suitable group control measures (for example, buddy systems, large groups split in small groups each with named leaders, identification system).  Discuss itinerary and arrangements with all.  Briefing to all on what to do if separated from group.  Head counts by leaders particularly at arrival/departure points, and when separating and reforming groups. | **2** | **3** | **6** |
| 4 | All | Dehydration | **3** | **3** | **9** | Ensure all have a water bottle with them for travel and activities  Highlight opportunities to fill water bottle  Ensure shady spots are utilised where possible  Carry rehydration sachets in the first aid kit. | **1** | **3** | **3** |
| 5 | All | Extreme weather – hypothermia | **3** | **3** | **9** | Ensure appropriate clothing for the weather  Hot drinks available in cold conditions  All Scouts trained in recognising symptoms  Cold weather tents used  Spare liners and hot water bottle available | **1** | **3** | **3** |
| 6 | All | Illness or injury.  Coronavirus | **3** | **2** | **6** | Encourage hygiene throughout camp  Food to be stored correctly  Leaders know/can identify symptoms – coughing; high temperature and shortness of breath;  Hot water and antibacterial hand gel or soap available for washing at all times  Any persons displaying signs of illness should not handle food.  Consider isolation – ensure additional tents are available for quarantine  1st aid kit accessible and appropriate  Leaders know how to call emergency services.  Members and parents are reminded to bring individual medication and this is securely kept.  First aid and travel sickness equipment carried.  Mobile phones carried if available.  Emergency contacts arranged  Additional tents for quarantine | **2** | **2** | **4** |
| 7 | All | Insect and animal bites | **3** | **2** | **6** | Avoid by prevention – repellents, clothing, etc.  Not walking in long grass in bare legs – tick risk – carry tick remover  Carry appropriate treatment | **1** | **2** | **2** |
| 8 | All | Special needs of specific members – medical, behavioural, educational. | **2** | **3** | **6** | Obtain information from parents  Take advice from specialists if appropriate  Make necessary arrangements for individual members including individual risk assessment and additional leaders as necessary  Ensure alternative routes available for scout on crutches, alternative transport/activity where appropriate | **1** | **3** | **3** |
| 9 | All | Heavy Structures | **3** | **3** | **9** | Ensure more than 1 person to lift heavy poles  Appropriate supervision and final signoff during the building of heavy structures, by Leaders  Integrity of structures checked daily by Leader  Risk points highlighted to participants  Large pioneering structures, construction allocated to participants with appropriate skill level. | **2** | **3** | **6** |
| 10 | All | Fire / burns | **2** | **3** | **6** | Ensure fire breaks are available between block of tents  Ensure fires or cooking is carried out a safe distance from the tents  Ensure fire buckets are available  Ensure cooking is carried out on a stable surface  Ensure cookers have been visibly safety checked  Ensure gas is stored safely  Ensure all have been trained in the use of the cookers  Ensure all have knowledge of how to treat burns  Appropriate Leadership supervision at all times | **1** | **3** | **3** |
| 11 | All | Knife Axe and Saw | **2** | **3** | **10** | Ensure all have been appropriately trained in use of knife axe and saw  Appropriate Leadership supervision at all times  All equipment safety checked prior to camp  Appropriate areas marked off where suitable  All trained in first aid for cuts | **2** | **3** | **6** |
| 12 | All | Water (risk of drowning) | **2** | **5** | **10** | No persons to be near water alone  Entry to water on organised activities only.  Compliance with UK Scouting guidance. | **1** | **5** | **5** |
| 13 | All | Activities (run by commercial operators) |  |  |  | Refer to operator’s risk assessment |  |  |  |
| 14 | All | Activities (on camp)  Archery at Hall |  |  |  | Dynamic risk assessment  See Archery Risk Assessment |  |  |  |
| 15 | All | Child Protection | **2** | **3** | **6** | All to sleep in tents in age appropriate groups  Mixed tents only allowed where all children and parents have given permission  Leaders to be fully conversant and comply with ’yellow card scheme’ | **1** | **3** | **3** |
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| **Assessor** | **Name** |  | **Date** | 28/2/2020 | **Signature** |  | **Position** | ASL |
| **Reviewed** | **Name** |  | **Date** |  | **Signature** |  | **Position** |  |
| **Authorised** | **Name** |  | **Date** | 28/2/2020 | **Signature** |  | **Position** | SL |

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| Use the risk matrix to classify the perceived risk levels and prioritise the action plan | | | | | |
| **RISK SCORE =**  **Likelihood x Severity** | | **Hazard Severity (S)** | | | |
| **Minor (1)** | **Moderate (2)** | **Serious (3)** | **Major (5)** |
| Superficial injuries | Moderate injuries or ill-health resulting in time out. | Serious injuries requiring medical treatment and time out. | Death or permanent disability |
| Minor damage to property or environment | Moderate damage to property or environment | Significant damage to property or the environment | Major damage to property or the environment |
| **Likelihood of Occurrence (L)** | **Highly Unlikely (1)**  Little or no chance of occurrence | **Low**  **(1)** | **Low**  **(2)** | **Low**  **(3)** | **Medium**  **(5)** |
| **Unlikely (2)**  Small chance of occurrence | **Low**  **(2)** | **Low**  **(4)** | **Medium**  **(6)** | **High**  **(10)** |
| **Possible (3)**  May occur. | **Low**  **(3)** | **Medium**  **(6)** | **High**  **(9)** | **High**  **(15)** |
| **Very Likely (5)**  Almost inevitable that an incident would result | **Medium**  **(5)** | **High**  **(10)** | **High**  **(15)** | **High**  **(25)** |