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| **Group Name** |  | **Reference No.** | **01 – Scout Camp at HQ** |
|  |  | **Review Date.** | **28th May 2020** | **Issue No.** | **1.0** |
| **Event Name** |  | **Date of Assessment** | **28th February 2020** |

| Number | WHO IS AT RISK | HAZARDS IDENTIFIED*Types of injury / damage or environmental impact* | **Initial Assessment** | CONTROL MEASURES*Required to reduce risk / cross reference to other assessments or scouting procedures**Include both existing control measures and any further measures that maybe required.**NOTE: Any further control measures required should be transferred to the action plan on the last page of this risk assessment* | **Residual Risk** |
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| **Likelihood** | **Severity** | **Risk** | **Likelihood** | **Severity** | **Risk** |
| 1 | All | Moving kit/Manual Handling | **2** | **3** | 6 | Ensure equipment is carried suitably to minimise loss of balanceEnsure all are able to clearly hear directions provided to them Avoid overloading by complying with weight limitsEnsure suitable receptacles for carryingEnsure all are aware of safe lifting techniquesDo not carry objects that are too heavy | **1** | **3** | **3** |
| 2 | All | Travel  | **3** | **2** | **6** | Ensure all comply with safety instructions provided by LeadersWarn against horseplay | **1** | **3** | **3** |
| 3 | All | Member lost or separated from group, inadequate supervisionNB. Severity dependent on terrain and weather | **3** | **3** | **9** | Ensure supervising leaders competent and understand their roles.Sufficient supervision ratiosPlan and use suitable group control measures (for example, buddy systems, large groups split in small groups each with named leaders, identification system).Discuss itinerary and arrangements with all.Briefing to all on what to do if separated from group.Head counts by leaders particularly at arrival/departure points, and when separating and reforming groups. | **2** | **3** | **6** |
| 4 | All | Dehydration | **3** | **3** | **9** | Ensure all have a water bottle with them for travel and activitiesHighlight opportunities to fill water bottleEnsure shady spots are utilised where possibleCarry rehydration sachets in the first aid kit. | **1** | **3** | **3** |
| 5 | All | Extreme weather – hypothermia | **3** | **3** | **9** | Ensure appropriate clothing for the weatherHot drinks available in cold conditionsAll Scouts trained in recognising symptomsCold weather tents usedSpare liners and hot water bottle available | **1** | **3** | **3** |
| 6 | All | Illness or injury.Coronavirus  | **3** | **2** | **6** | Encourage hygiene throughout campFood to be stored correctlyLeaders know/can identify symptoms – coughing; high temperature and shortness of breath;Hot water and antibacterial hand gel or soap available for washing at all timesAny persons displaying signs of illness should not handle food.Consider isolation – ensure additional tents are available for quarantine1st aid kit accessible and appropriateLeaders know how to call emergency services.Members and parents are reminded to bring individual medication and this is securely kept.First aid and travel sickness equipment carried.Mobile phones carried if available.Emergency contacts arrangedAdditional tents for quarantine | **2** | **2** | **4** |
| 7 | All | Insect and animal bites | **3** | **2** | **6** | Avoid by prevention – repellents, clothing, etc.Not walking in long grass in bare legs – tick risk – carry tick removerCarry appropriate treatment | **1** | **2** | **2** |
| 8 | All | Special needs of specific members – medical, behavioural, educational. | **2** | **3** | **6** | Obtain information from parentsTake advice from specialists if appropriateMake necessary arrangements for individual members including individual risk assessment and additional leaders as necessaryEnsure alternative routes available for scout on crutches, alternative transport/activity where appropriate | **1** | **3** | **3** |
| 9 | All | Heavy Structures | **3** | **3** | **9** | Ensure more than 1 person to lift heavy polesAppropriate supervision and final signoff during the building of heavy structures, by LeadersIntegrity of structures checked daily by LeaderRisk points highlighted to participantsLarge pioneering structures, construction allocated to participants with appropriate skill level. | **2** | **3** | **6** |
| 10 | All | Fire / burns | **2** | **3** | **6** | Ensure fire breaks are available between block of tentsEnsure fires or cooking is carried out a safe distance from the tents Ensure fire buckets are availableEnsure cooking is carried out on a stable surfaceEnsure cookers have been visibly safety checkedEnsure gas is stored safelyEnsure all have been trained in the use of the cookersEnsure all have knowledge of how to treat burnsAppropriate Leadership supervision at all times | **1** | **3** | **3** |
| 11 | All | Knife Axe and Saw | **2** | **3** | **10** | Ensure all have been appropriately trained in use of knife axe and sawAppropriate Leadership supervision at all timesAll equipment safety checked prior to campAppropriate areas marked off where suitableAll trained in first aid for cuts | **2** | **3** | **6** |
| 12 | All | Water (risk of drowning) | **2** | **5** | **10** | No persons to be near water aloneEntry to water on organised activities only.Compliance with UK Scouting guidance. | **1** | **5** | **5** |
| 13 | All | Activities (run by commercial operators) |  |  |  | Refer to operator’s risk assessment |  |  |  |
| 14 | All | Activities (on camp)Archery at Hall |  |  |  | Dynamic risk assessmentSee Archery Risk Assessment |  |  |  |
| 15 | All | Child Protection | **2** | **3** | **6** | All to sleep in tents in age appropriate groupsMixed tents only allowed where all children and parents have given permissionLeaders to be fully conversant and comply with ’yellow card scheme’ | **1** | **3** | **3** |
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| **Assessor** | **Name** |  | **Date** | 28/2/2020 | **Signature** |  | **Position** | ASL |
| **Reviewed** | **Name** |  | **Date** |  | **Signature** |  | **Position** |  |
| **Authorised** | **Name** |  | **Date** | 28/2/2020 | **Signature** |  | **Position** | SL |

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| Use the risk matrix to classify the perceived risk levels and prioritise the action plan |
| **RISK SCORE =** **Likelihood x Severity** | **Hazard Severity (S)** |
| **Minor (1)** | **Moderate (2)** | **Serious (3)** | **Major (5)** |
| Superficial injuries | Moderate injuries or ill-health resulting in time out. | Serious injuries requiring medical treatment and time out. | Death or permanent disability |
| Minor damage to property or environment | Moderate damage to property or environment | Significant damage to property or the environment | Major damage to property or the environment  |
| **Likelihood of Occurrence (L)** | **Highly Unlikely (1)**Little or no chance of occurrence | **Low****(1)** | **Low****(2)** | **Low****(3)** | **Medium****(5)** |
| **Unlikely (2)**Small chance of occurrence | **Low****(2)** | **Low****(4)** | **Medium****(6)** | **High****(10)** |
| **Possible (3)**May occur.  | **Low****(3)** | **Medium****(6)** | **High****(9)** | **High****(15)** |
| **Very Likely (5)**Almost inevitable that an incident would result | **Medium****(5)** | **High****(10)** | **High****(15)** | **High****(25)** |